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Minutes

**Bureau of Pipefitters, Refrigeration Technicians and Sprinklerfitters
Department of Public Safety, Bldg B, 1380 Bay St., Taunton, MA 02780
March 19, 2014, 9:30 a.m.**

1. Meeting called to order by the Chairman at 9:40 a.m., followed by roll call:

Board Members Present:

Henry Geryk, Chairman
William Gallagher
Jennifer Revill
Jack Viola
Pauline Lally
Frank Norton

Guests Present:

Shaun Rodrigues, PM Applicant
Brett LaPlante, UA Local 51
Chuck Borstel, ABC
Barbara Lagergren, Gould Const.Inst.
Doug Neveu, Notch Mechanical
Gordon MacEwan, IAPMO
Chief John Rogers, DPS
Cesar Lastra, DPS
Carrie Torrisi, DPS
Holly Bartlett, DPS

Board Members Not Present:

Michael Torchio
Mark Fortune
Leo Fahey
Brian Kelly
Dan Dumont

2. The minutes from the last meeting on February 19, 2014, were reviewed by members present; **motion to approve these minutes was made by Jack Viola, seconded by Bill Gallagher. Motion passed by unanimous vote.**
3. The following applications for licensure were considered by the Bureau:
 - a. Application from Shaun Rodrigues Sr. to sit for the Master Pipefitter exam was considered, Mr. Rodrigues was present at this meeting. There was a brief discussion as to whether a journeyman must be employed by a master in order to sit for the master exam; Mr. Rodrigues does not currently hold a Massachusetts journeyman's license, and is therefore not qualified to test for the master license. **Motion made by Jack Viola, seconded by Frank Norton to approve this application for Journeyman Pipefitter; motion passed by unanimous vote.** Discussion then followed as to whether a journeyman pipefitter can run their own business, or if they must hold the master license to run a business, either with or without additional employees. Chief Rogers will seek clarification from DPS legal on this matter, and informed the applicant that he would be notified of the decision in writing.
 - b. Applications from Guillermo Beltre-Baez to sit for Refrigeration Technician, Laurent Rondeau to sit for Journeyman Pipefitter, Francis Jalbert to sit for Journeyman Pipefitter, and Gary DeMello to sit

for Refrigeration Contractor exam were brought forward from the last meeting; none of these applicants were present at this meeting. The Chair made a recommendation that a letter be drafted to each of these applicants informing them that their applications would be put on hold for six months, during which time they would be afforded the opportunity to provide the additional information needed by the Bureau in order to approve their application. **Motion made by Jennifer Revill to accept this recommendation, seconded by Pauline Lally; motion passed by unanimous vote.** Letters will be sent to these applicants informing them of the status of their applications.

- c. Application from Andrew Heck to sit for the Refrigeration Technician exam was considered, Mr. Heck was not present at this meeting. It was pointed out that the information provided with this application is incomplete or missing. **Motion made by Frank Norton, seconded by Bill Gallagher, to table consideration of this application until Mr. Heck can appear before the Bureau to provide additional information regarding his education and work experience; motion passed by unanimous vote.** Mr. Heck will be notified of the Bureau's decision, what information they are looking for regarding the license status of the company he works for, and the date of the next meeting.
4. Review of 528 CMR: Chief Rogers requested that the Bureau table discussion of the summary review of proposed changes to 528 CMR until the next meeting, as Leo Fahey was not present today to present additional proposed language to be considered for inclusion in 528 CMR. **Motion made by Frank Norton, seconded by Bill Gallagher, to table review of the changes to 528 CMR until the next meeting; motion passed by unanimous vote.**
5. Remote Participation: Carrie Torrissi, DPS Legal Counsel, informed the Bureau that the Open Meeting Law allows for public bodies to hold a meeting with some members attending via remote participation under certain circumstances. Remote participants are allowed to participate in all aspects of the meeting and to vote on matters before the Bureau, however a quorum of members must still be physically present at the meeting location. Attorney Torrissi went over some of the specifics as to how this works, including under what circumstances a member could be allowed to participate in a meeting remotely. Members discussed this option briefly, and asked if other agency boards have adopted this option, to which Attorney Torrissi replied that all other DPS boards/bureaus have adopted the option to use remote participation. **Motion made by Jennifer Revill to table further decision on this matter until the next meeting, when more members will be present, motion seconded by Jack Viola; motion passed by unanimous vote.**
6. Frank Norton asked what the status is of the Department's update of the existing exams for Refrigeration. The Chairman said this project is on the Department's to-do list, that a working group will be developed. Chief Rogers acknowledged that all the engineering exams warrant review/revision, and that the Department has started with a current review of the exams for firemen/engineers. The Chairman will report back to the Bureau at the next meeting as to where DPS review of the exam questions stands.
7. The Chairman asked the members present to consider a date other than 4/16 for the next meeting as the Chairman has prior obligations on 4/16. Members present agreed that they could attend on 4/9.
8. **Motion to adjourn made by Bill Gallagher, seconded by the Chairman; meeting adjourned at 10:30 AM.**

The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinklerfitters is tentatively scheduled for Wednesday, April 9, 2014.

List of Documents/Exhibits Used at this Meeting

- a. Draft agenda for today's meeting
- b. Draft minutes from meeting on 2/19/2014
- c. S. Rodrigues, PM Application
- d. G. Beltre Baez, RT Application (carried forward from January meeting)
- e. L. Rondeau, PJ Application (carried forward from January meeting)
- f. F. Jalbert, PJ Application (carried forward from January meeting)
- g. G. DeMello, RC Application (carried forward from January meeting)
- h. A. Heck, RT Application